



Sooke  
FINEARTSSHOW

# SFAS 2022 SUBMISSION GUIDELINES

## SHOW OBJECTIVES AND CRITERIA

The Sooke Fine Arts Show welcomes artists resident (including part-time) on any of BC's coastal islands, including Vancouver Island, the Gulf Islands and Haida Gwaii. Pieces in a variety of mediums will be chosen by our jurors for exhibition.

All artwork must be of a high calibre and display a good understanding of the chosen medium. Artwork must be the **original** creation of the artist with an emphasis on technical ability as well as artistic accomplishment. Each year SFAS strives to produce a fresh, original show. Work that is inventive, displays creativity and shows a fresh perspective is encouraged.

All submissions must meet the guidelines as outlined in this document. Work that does not meet these requirements will not be adjudicated.

## ABOUT THE 2022 SHOW

The accepted artworks will be exhibited live at the SEAPARC Leisure Centre in Sooke and simultaneously displayed in a simple online gallery, accessible via the SFAS website. The pieces will be viewable online after Purchasers' Preview night, and all art sales will be handled via the sales desk at the show (in person or by phone).

### IMPORTANT DATES FOR SUBMITTING ARTISTS

<b>Online submission:</b>	March 15 - May 24, midnight*
<b>Submission fees received by:</b>	May 24
<b>Notification of accepted art:</b>	June 10
<b>Drop-off of accepted art:</b>	July 9
<b>Show dates:</b>	July 21 - Aug 1

**\*NOTE:** SFAS support for artists preparing submissions will not be available after 4:00pm on Tuesday, May 24. Online submissions will, however, remain open until midnight. The May 24 deadline is **final**. Late submissions will not be accepted.

Please note that the submission system will ask for some information (i.e artist biography) that will be displayed online & in the show catalogue, in the event that a piece is accepted into the show.

## MEDIA CATEGORIES

All artwork submitted will be categorized according to medium for jurors' review. The volunteer SFAS Adjudication Committee has final authority as to which category a work is most suited.

- **2D** – Includes all media on board, canvas or paper (excluding Photography - see below). Giclée reproductions are not accepted.
- **3D Sculpture** – Three dimensional, functional or sculptural work of any material(s), excluding clay or glass (see below).
- **Photography** – Categorized by type of **archival** print process used i.e: either Traditional Archival Print (silver gelatine) or Digital Archival Print. Photographs are only accepted as limited edition prints, restricted to runs of 25 or less, and upon acceptance, accompanied by Certificates of Authenticity specifying each print's limited edition number. Traditional photographic and digital images that have been altered via digital software or other means must state "creatively altered". Artists can only alter their own **original** photographs.
- **Jewellery** – Artists must indicate hand-fabricated materials used in the "medium and substrate" field of the online submission form.
- **Ceramic** – Functional or sculptural work where the primary material is clay.
- **Glass** – Functional or sculptural work where the primary material is glass that has been hand-formed, handworked, handblown or hand cast.
- **Fibre** – Wall hangings, quilts, rugs, wearable work etc., where the primary material is fibre.

## ARTWORK REQUIREMENTS AND ELIGIBILITY

- Up to three pieces per artist may be submitted. (Diptychs or triptychs are considered one piece). Submission fees are \$15 per piece and are not refundable after submissions have closed.
- Artists can submit three artworks for the jury, but only up to two pieces from one artist may be chosen for exhibition.
- Artwork must be the **original** creation of the artist. See "Copyright Guidelines" below.
- Collaborations are acceptable. The submission process should be entered under one artist's name, and the names of the other collaborators should then be listed in the the "Artist Name" field within the item details. An artist's involvement in a collaboration would be considered one of their three submissions.
- Maximum size for 2D artwork (including diptychs and triptychs) is 7' 6" x 7' 6" (228cm x 228cm). For 3D works, a maximum of 9' 0" (108" or 274cm) in height applies.
- SFAS strives to present a fresh, original show each year. Artwork must be completed in the last 18 months, and not have been shown online or in person in another major, juried art show on BC's Coastal Islands.
- The Sooke Fine Arts Show is both an exhibition and a sale. All artwork must be available for sale at a fair market price (minimum \$350).

- Limited Editions: photographic prints and 3-D cast work (from artist's originals) are accepted for adjudication in limited editions of not more than 25. Such work must be annotated with limited edition number, run and process i.e. 2/25, silver gelatine/bronze/cold cast bronze, etc. and must be accompanied by Certificates of Authenticity upon acceptance into the show (i.e it is not required at the submission stage). This also applies to work created on a 3-D printer (see computer generated note below). A piece from a limited edition run will be accepted **once** for showing at any Sooke Fine Arts Show.
- Hand-pulled engravings, lithographs and etchings are accepted for adjudication, in limited editions of not more than 30, accompanied by Certificates of Authenticity upon delivery to the show.
- Computer-generated artwork is acceptable, but must be entirely original and/or created from the artist's original work. Such work should be entered under the 2D category.
- The Sooke Fine Arts Show respects the cultural rights of Indigenous Peoples. It is requested that artists' work be culturally appropriate in its content, and that artists using Indigenous motifs/designs in their work have the right and/or expressed permission to do so.
- Reproductions or copies of 2D work (such as giclées/inkjet/archival ink) will **not** be accepted for adjudication. (Photography and computer-generated works can be printed using these methods, as long as they are accompanied by a Certificate of Authenticity stating limited edition run & number.)
- Work created within workshops/classrooms will **not** be accepted for adjudication.

## COPYRIGHT GUIDELINES

SFAS supports the rights of artists and requires that all submitted artwork be the *original* creation of the submitting artist. It is incumbent on all artists to familiarize themselves with Canadian copyright laws to ensure that they are not infringing on another artist's rights.

### Original Art

Artists are encouraged to submit artworks that reflect their own original, personal vision and style. If an artwork is recognizably based on the work of another artist, or uses a part of another artist's artwork as a creative base, it may be subject to copyright infringement. Such works are discouraged for submission to a juried art show and sale. Eligibility of any artwork is up to the discretion of the SFAS adjudication committee and the jurors.

### Using Photographs as Source Material

It is important to note the FCA (Federation of Canadian Artists) policy with regards to using photographs as reference. SFAS supports the following statement:

*"While using photos as reference for painting is a long held accepted practice, making substantive use of stock imagery or photos taken by professional photographers is not permissible, even with their permission. Photographs by professional photographers are considered artworks in and of themselves. Reference photos must be taken by the artist themselves or provided to them by an amateur photographer with their express consent. Stock images may only be referred to for anatomical study and must be incidental to the completed artwork to be permissible."*

– FCA Policy, section 7.1.5

If an artist is unsure whether or not a work would be eligible, they are encouraged to email the SFAS office well in advance of the submission deadline.

SFAS retains the right to remove any artwork that may contravene copyright laws or SFAS standards. The SFAS also retains the right to refuse eligibility for any artist that has violated or not adhered to SFAS guidelines in the past.

## FEES

- Submission Fee is \$15 per piece, due by May 24, 2022 (via the submission system)
- Exhibition Fee is \$40 per accepted piece, due by June 24, 2022
- Sales Commission is 30%

## SUBMISSION IMAGES

### Image quality:

- Use plain or neutral backgrounds.
- Must be clearly focused & properly exposed.
- Artists may be asked to submit new pictures if images are of poor quality.
- All images MUST give as close a representation of the work as possible re colour & detail.
- Visible signatures should be obscured, as jurying is done anonymously.
- It is preferred that frames not be included in submission images.

### Number of images:

- 2D, Photography, Fibre, Jewellery: 2 images
- 3D, Glass/Ceramic: 3 images

### 1st, 2nd & 3rd Images:

- The first image should be the main image that shows the full piece.
- The 2nd image should be used to show detail.
- It is recommended to include something for scale in one of the 3D images.
- For diptychs & triptychs, etc: The first image should show the whole piece, and the 2nd & 3rd images show detail.

### Image specifications:

- At least 1500 pixels on one side
- Maximum 4MB
- In jpg/jpeg format

## SUBMISSION INFORMATION

This information is gathered for admin purposes, adjudication, and some will be made viewable online if a piece is accepted. Please see the table below to learn which information is visible in each scenario.

The Sooke Fine Arts Society privacy policy ensures that artist information will not be shared without the consent of the artist. Upon acceptance, artists are asked to specify which contact details they are comfortable sharing in the show catalogue.

**Important:** *Please enter information carefully and check for accuracy.*

- **Contact Information:** Artist's name, telephone number, address, and email.
- **Artist Biography:** A brief description (max 200 words) of the artist's training and experience. This is gathered in advance for online viewing in the event that a piece is accepted. It is not made visible to the jurors. It is recommended that artists prepare this in advance and paste it into the field. Formatting is not retained.
- **Title:** The title of the piece.

- **Artist Name:** Optional - for artists who use a professional alias. Additional names for collaborations can also be listed here.
- **Category:** See Media Categories above. SFAS may re-categorize artwork prior to adjudication.
- **Medium and Substrate:** A brief explanation of the techniques and primary artistic materials (i.e. oil, acrylic, watercolour, ceramic, glass, gold leaf, sterling silver, etc.) and the substrate or base materials, if any (i.e. canvas, steel, wood panel, rice paper, silk, etc.).
  - For **Jewellery**, artists must indicate any hand-fabricated materials.
  - For **Photography**, artists must include: the type of **archival** print process used (only archival prints are accepted) plus the number and limited edition run (i.e. 3/25) along with any development/printing techniques (i.e. platinum print, Chromogenic, Daguerreotypes, etc) and creative alterations. For creatively altered photographs, artists must advise how their artwork was altered, i.e. whether digitally altered, used as a base/foundation, etc.
- **Contains Indigenous Motifs:** This checkbox is in accordance with our policy on respecting the cultural rights of Indigenous Peoples. Artists should only check the box if they have used Indigenous motifs in their work and have the right and/or permission to do so.
- **Finished Dimensions:** Measurements of the finished artwork in inches, in two or three dimensions, as appropriate.
- **Price:** The sale price of the artwork (\$350 minimum). All work submitted must be for sale. Artists should consider the following when setting their price: cost of materials, originality/uniqueness of concept, creative time invested, framing/presentation costs, submission, exhibition and commission fees.
- **Description:** A brief description (max 75 words) of the artist's process, technique, inspiration, background, etc to engage jurors and create a positive connection with the artwork. The description should be presentation-ready, as it will be displayed online if the piece is accepted.

**Information visibility:**

	SFAS Admin Purposes	Viewable to Jurors	Viewable by Public if Accepted
Artist Name	✓		✓
Contact Information	✓		
Contains Indigenous Motifs	✓		
Artist Biography	✓		✓
Category	✓	✓	✓
Medium & Substrate	✓	✓	✓
Finished Dimensions	✓	✓	✓
Price	✓		✓
Description	✓	✓	✓

### **Please Note:**

- There will be no opportunity to change details on submission entries after May 24, 2022.
- A [Submission Requirements Checklist](#) is provided on our website to help artists ensure all requirements for submission have been met.
- Artists wishing to know the artwork presentation requirements for the 2022 show should refer to the [SFAS 2022 Exhibition Guidelines](#).
- For more information about submitting to the 2022 show, please refer to our [Artist FAQ](#).

## **JURYING**

An independent panel of jurors is selected each year to review submissions and select pieces to be exhibited in the Sooke Fine Arts Show. Jurors are professionals in their fields, and may include curators, gallery owners, educators and established artists. Jurors are also tasked with selecting award-winning artwork. The jurying process is anonymous. Jurors see submission images, title, medium, substrate, size, and optional description, and submissions are displayed in random order.

**Please Note:** Inclusion in the exhibition is at the sole discretion of the jurors and their decision is final. Jurors are not able to provide feedback on why pieces were not accepted.

## **NOTICE OF ACCEPTANCE**

Artists will be notified June 10 by email once jurying is complete. Once accepted, exhibiting artists will be required to complete an online registration form by June 24, 2022.

Artists should add [sfas@sookefinearts.com](mailto:sfas@sookefinearts.com) to their known sender list to ensure SFAS email is not flagged as spam. The list of accepted artists will also be available under [Exhibiting Artists](#) on our website by 5pm on June 10.

## **COMMITMENT TO SHOWING**

All submitting artists sign an agreement indicating that they understand submitting artwork to the Sooke Fine Arts Show is a commitment to exhibiting & selling that work in the show. Pulling a piece after acceptance means that another artist may have missed the opportunity to show their work. SFAS takes this matter very seriously, and breaking this agreement could result in an administration fee equal to 15% of the sale price of the removed artwork.