

Sooke Fine Arts Society
Minutes of the 2016 Annual General Meeting

October 27, 2016

Garden Room, Sooke Harbour House

1. Call to Order and Opening Remarks
President Geraldine McGuire called the meeting to order at 7:00 p.m. Geraldine welcomed everyone and thanked them for their continued support.
2. Approval of Agenda
Moved by Dave Bennett, seconded by Eileen Badiuk: That the Agenda be approved as presented. Carried.
3. Approval of Minutes of the Annual General Meeting held October 29, 2015
Moved by Loretta Fritz, seconded by Bob Tully: That the Minutes of the Board meeting held October 29, 2015 be approved as presented. Carried.
4. President's Report
Acknowledging the efforts of the Board, staff, and volunteers, President Geraldine McGuire highlighted accomplishments of the past year:
 - 2016 was the 30th anniversary of the Sooke Fine Art Show and the 10th Anniversary of the Society. 2016 Art Show was a great success.
 - Legacy Project and 30 for 30 Campaign.
 - Board reviewed the 2014 Strategic Plan to better meet goals.
 - Member services continued in 2016 with plans for 2017. Will learn more from Linda Teneycke in her report.
 - Fund development is being headed by Gerard LeBlanc, who is up for election this evening. Gerard is working with staff to help SFAS better focus its efforts as it moves forward. Will learn more from Gerard in his report.
 - Catherine Keogan's outstanding skills in grant application writing contributed in large part to our success in securing funds.
 - Eileen Badiuk, who is also up for election this evening, is leading the Board's efforts to better clarify its roles and responsibilities.
 - Efforts to enhance and expand community partnerships has been slow, up until this past month. Progress is expected to be made in the new year with the efforts of Debra Johnston.
 - Our new arrangements for storage facilities will enable us to have easier and more timely access to our equipment when needed.
 - Catherine has decided to step down as Executive Director (ED) after five years of exceptional performance at the helm. With the assistance of Catherine, the ED role will transition to Christa Rossner, effective November 1.
 - Starting November 15, Jen Hayward will assist Christa in the office.
 - The Board has undergone considerable change. Incoming members will bring numerous new skills to the team.

Moved by Loretta Fritz, seconded by Bob Tully: That the President's Report be accepted as presented. Carried.

5. Financial Report and Approval of Accounts

5.1. Fiscal Year May 1, 2015 – April 30, 2016

Treasurer Danny Huszar shared the financial statements provided by SFAS's external accountant Felix Irwin & Associates.

- Statement of Financial Position detailing Assets, Liabilities and Net Assets shows no issues; SFAS is in a good financial position.
- Regarding Capital Assets, there were much need office improvements in 2016 including the purchase of a new air conditioner as well as LED lighting purchased with funds from the Victoria Foundation grant.
- Deferred income from Canadian Heritage Grant and Victoria Foundation Grant.
- Statement of Operations shows a net profit of \$9,800 for the year. Show revenues and grant revenues were both higher than expected. Show expenses approximated budget while administrative expenses exceeded budget due to strategic planning and the cost of the contract for a professional fundraiser.

Moved by Linda Teneycke, seconded by Eileen Badiuk: That the Financial Statements for the Fiscal Year May 1, 2015 – April 30, 2016 be approved. Carried.

5.2 Financial Update on the 2016 Show

Danny presented members with the financial summary of this year's show.

- 2016 was a banner year. Revenues well above budget.
- Still awaiting results of grants for the Legacy Project.
- Issues with storage and moving resulted in costs \$3,000 over budget. These costs are expected to decrease in the future. Electrical upgrades resulted in higher than expected costs, however SEAPARC has agreed to contribute to some of the expenses as these upgrades will result in future cost savings for them.
- Hiring a part-time book keeper on contract basis which will add to administration cost, however, overall expected to end on track with admin expenses.

Moved by Keri Moleski, seconded by Judith Hale: That the Financial Update on the 2016 Show be accepted as presented. Carried.

6. Appointment of External Auditor

Moved by Danny Huszar, seconded by Wayne Fritz: That Felix Irwin & Associates be appointed as SFAS accountant for the fiscal year ending April 30, 2017. Carried.

7. 30th Anniversary

The movie created by Catherine Keogan for our 30th Anniversary was shown.

8. 2016 Show Report

Catherine Keogan gave a PowerPoint presentation detailing highlights of the show. There were no questions.

Moved by Loretta Fritz, seconded by Murray Tomkins: That the 2016 Show Report be accepted as presented. Carried.

9. Member Services

Member events included The Artful Presentation of Food, Gingerbread Creations, A Salt Spring Island Art Tour, and Jane Hutchins lecture: Taking Care of Your Art – were all well attended. Four member events are planned for this year – The Business of Art, Cowichan Valley Studio Tour, Where to Start with Art, and Going Against the Grain.

Moved by Murray Tomkins, seconded by Wayne Fritz: That the Member Services Committee Report be accepted as presented. Carried.

10. Fund Development

At Chair of the Fund Development Committee, Gerard LeBlanc will work with the SFAS office to renew existing sponsorships and secure new long-term sponsors.

Moved by Linda Cospers, seconded by Jen Hayward: That the Fund Development Committee Report be accepted as presented. Carried.

11. Nominations/Election of Directors

- Loretta Fritz noted that there had been considerable turnover in Board members over the past year. Outgoing members were thanked for their contributions. Given the amount of work to be undertaken during the upcoming years, the Nominations Committee endeavored to reach the full complement of nine Board members. Each new candidate highlighted the skills and experience they would bring to the Board – like the biographies made available earlier to the membership.
- Nominees are: Eileen Badiuk, Gerard LeBlanc, Wayne Fritz, Debra Johnston, and Murray Tomkins. Geraldine McGuire and Linda Teneycke are up for their second terms. (Danny Huszar and Dave Bennett are in the second year of their second term. Board members can serve for a maximum of two consecutive terms.)
- Loretta recommended that all new candidates be voted in as a group. There were no objections from the membership.
- Moved by Loretta Fritz, seconded by Lorna Cospers: That Geraldine McGuire and Linda Teneycke be elected to serve their second three year terms; that Eileen Badiuk and Gerard LeBlanc be elected for their first terms; and that Wayne Fritz, Debra Johnston, and Murray Tomkins be elected for their first three year terms. Carried.

12. Presentations

- Geraldine McGuire acknowledged the work that Loretta Fritz had accomplished during her five years on the Board. In accepting her gift, Loretta indicated that she was pleased that she updated the Policies and Procedures. She enjoyed her experience on the Board and stated that it was a good fit with her background and interests. Loretta concluded her remarks by encouraging members to join the Board noting that it is a great learning experience.
- Danny stated that Catherine Keogan's departure was bitter sweet as Catherine was not just an employee, she had become a friend. In accepting her gift, Catherine stated that she would be honoured to join the ranks as a volunteer in coming years, and that it was an honour and a privilege to have held the role of Executive Director and Show Coordinator for five years. She spoke about coming to the small town of Sooke and being interviewed for the job, but having no idea that this kind of organization or show existed – a volunteer run operation of this size.

13. Other

Linda Teneycke is working with Pat and Murray Tomkins to make new pods and plinths for the Youth Art Gallery. Artists have been making pottery throughout the year and will soon begin selling the pieces to support work on the Youth Gallery infrastructure. Linda asked the membership to support these efforts and tell others about the sale of this pottery at various events in and around Sooke.

14. Closing Remarks

Geraldine McGuire wished everyone well, and thanked them for attending the meeting.

15. Adjournment

Moved by Dave Bennett, seconded by Danny Huszar: That the meeting be adjourned.
Carried. Meeting adjourned at 9:15 p.m.