

COME TAKE PART IN THE 2017



VOLUNTEERING WITH THE SOOKE FINE ARTS SHOW

Thanks to our volunteers, the Sooke Fine Arts Show is now coming into its 31st year – three decades of incredible artwork and community spirit coming together to put an art show that stands among the best in the world.

Many of our volunteers have been with us for much of this journey, and each year new helping hands join our team, blending wise experience with fresh enthusiasm, well-honed skills with new ideas. There's no way to express how incredibly valuable volunteer contributions are, from the newest recruits to the most venerable veterans.

Volunteers get their choice of either a t-shirt or a carry-tote. There will be a daily draw of volunteer names for a small prize of recognition. Volunteers who help with physical set-up and take-down of the show are entitled to daily home-made lunch. During the show volunteers are treated with snacks and beverages. Each volunteer will be entitled to one free entry to the show (not valid for Special Events). Volunteers are treated to a wrap-up party after the end of the show with live music and food.

There is a role for everyone at the Sooke Fine Arts Show, and for every role taken on we are so grateful. Your teamwork makes a wonderful event happen. Thank you!

VOLUNTEER ROLES

Below is a listing of the volunteer roles currently available, from set-up to take-down, and of course during SHOWTIME! Online sign-up will begin in April/May, with a link provided to volunteers to choose their preferred roles and shifts. Volunteers can also be scheduled via telephone by our volunteer coordinators **Jo Russell**, or **Gail Young**. Any questions? Contact the Sooke Fine Arts Society office at (250) 642-7256 or e-mail: sfas@sookefinearts.com.



SHOW SET-UP AND TAKEDOWN

Four-hour morning and afternoon shifts are available beginning at 9am daily, and evening shifts may be available on request for volunteer groups. Lunch is provided by our amazing Volunteer Hosting team, with coffee and cold drinks always close at hand. Morning and afternoon volunteers may have lunch (come early for afternoon shifts - stay late for morning).

GALLERY ASSEMBLY

Set-up: July 8 – July 27

Take-down: Aug 8 – Aug 12

Each year the gallery is assembled from the ground up within the SEAPARC arena, and broken down after the show. Volunteers of all skill levels can take part.

Some tasks such as the display pod assembly or hanging light fixtures and fabric along the arena's perimeter require climbing and good balance, while other tasks are light-duty, such as checking light bulbs and fixtures, prepping the pods for painting (and painting them), and assembling bistro tables. Electrical and carpentry experience are assets but not at all required. Assignments are flexible, and volunteers will be designated tasks upon arrival based on that day's work plan.

Extra power tools such as drills always come in handy during set-up; any volunteers who might be able to bring their own are encouraged to do so! (Labelled, please!)



PORTERS

July 15 (Art Intake), Aug 8 (Art Pick-up)

As artwork comes into the arena, porters are needed to handle the artwork and move it to its assigned location; handle art for hanging; and return artwork to artists. Special training will be provided and there will be an Art Intake Rehearsal from 3-5pm on Friday, July 14 which Porters are encouraged to attend.



GALLERY GIFT SHOP PORTERS

July 15 (Intake), Aug 8 (Pick-up)

As gift shop inventory comes into the arena, porters are needed to help move boxes into storage areas and into the Gallery Gift Shop. At the end of the show porters are required for the reverse process at take-down in preparation for artist pick-up. These porters should be physically fit and have a sense of humour as the Gallery Gift Shop gang are renowned for their good cheer.

VOLUNTEER HOSTING

July 8 - July 27

Are you good in a kitchen? Have Food Safe and love to feed hungry hard working volunteers? We are looking for 1-2 more volunteers to help with lunch preparation during set-up and gallery installation of the show.

BAKERS

July 8 - Aug 8

Do you love to bake, want to be involved, but behind the scenes? Our volunteers work up quite an appetite during set-up and while volunteering during showtime. We would love to have 4-5 people who enjoy baking cookies, muffins or loaf-type items. Even better if you have an ability to bake for special diets. This is a way to gain a fan club of grateful workers.

DELIVERY AND PICK-UPS

July 1 - Aug 8

Do you or someone you know travel in and out of Victoria fairly regularly? Would you be willing and able to perform routine pick-ups or deliveries on a non-frequent basis? This would be extremely helpful, as we have tight deadlines for print runs close to the show and often cannot get delivery on time for our events.

SHOWTIME

Show shifts are generally 3 hours long (with some exceptions) starting at 10am daily and volunteers are welcome to sign up for as many or as few as they like. There is a lounge stocked with snacks and drinks for volunteers during the show, other delicious snacks at the popular Bistro area are available for purchase.

SPECIAL EVENT SERVERS

July 27 & 29

Enthusiastic servers are needed for special event evenings: Purchasers' Preview Night and Artist Celebration Evening, to circulate appetizer trays through the crowd. Prior experience is an asset, however some training will be provided. We're looking for team players happy to be part of these exciting events.

SENIORS TEA SERVERS

Aug 2 & Aug 3

Enthusiastic and patient servers are needed for the Seniors Tea events pouring tea for seniors, serving them scones and generally making them feel welcome and special.

RAFFLE AND SILENT AUCTION

July 27 – Aug 8

Our Silent Auction and Raffle table features a display of donated goods and services available to the highest bidders and lucky winners! Lively personalities needed to encourage show patrons to browse the items on auction and place their bids. Light duty, it's a pleasant way to meet and chat with visitors to the show and help in the fundraising effort.

ADMISSIONS

July 27 – Aug 8

A small team of 2-3 volunteers accept cash payments and pre-paid tickets at the show entrance, keep admission records, operate the cash register and work with office staff to maintain a sufficient stock of coins and small bills. Training for cash register operation is provided, and prior experience is welcome.

GREETERS



July 27 – Aug 8

This role is for those who love to interact! Welcome show visitors at the entrance, provide them with show catalogues and direct them to important areas of the gallery. You help set that all-important first impression.

GALLERY GIFT SHOP

This role is well suited for volunteers who have experience in retail sales type environments or who like to organize, re-stock and perform inventory and display-type roles.

SECURITY

July 27 – Aug 8

Our security staff help to ensure the safety of gallery visitors and exhibited artwork, and enforce gallery regulations. While photography is allowed in the gallery, touching of artwork is strictly forbidden. If, however, one of the artworks requires operating (e.g. kinetic sculpture), or special display for a patron (e.g. opening drawers or doors of a 3D piece), security staff may be asked to showcase such pieces. Security staff will also be essential in implementing emergency plans, in accordance with the SEAPARC emergency plan. A reference handbook will be available, as well as 2-way radios, flashlights and other handy tools. Security staff may also be called upon to help with small tasks as they arise. Some training will be given. There may be flexibility to do only 2 hour shifts upon request.

PARKING ATTENDANTS

July 27 & 29

During special events parking attendant volunteers will be required to direct traffic and assist guests in safely finding their way around the lots and into the gallery.



Artwork Credit: Wilf Wenzel